

SLOUGH SCHOOLS FORUM

SCHOOLS GROUP:

Maggie Waller (Chair), John Constable (Vice-Chair), Virginia Barrett, Gillian Coffey, Sally Eaton, Philip Gregory, Kathleen Higgins, Helen Huntley, Paul McAteer, Navroop Mehat, Angela Mellish, Carole Pearce, Debbie Richards, Jo Rockall, Hardip Singh, Emma Slaughter, Kate Webb and Nicky Willis

CAMBRIDGE EDUCATION:

Robin Crofts

LOCAL EDUCATION AUTHORITY:

Coral Miller, Krutika Pau, Nandita Sinker and Paul Wilson

DATE & TIME: TUESDAY, 6TH OCTOBER, 2015 AT 8.00AM
BEECHWOOD RESEARCH AND CONFERENCE CENTRE, LONG
READINGS LANE, SLOUGH, BERKSHIRE, SL2 1QE

AGENDA

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1. Apologies
2. Declarations of Interest

All Members who believe they have a Disclosable Pecuniary or other Pecuniary or non pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 3 paragraphs 3.25 – 3.27 of the Councillors' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 3.28 of the Code.

The Chair will ask Members to confirm that they do not have a declarable interest.

All Members making a declaration will be required to complete a Declaration of Interests at Meetings form detailing the nature of their interest.

3. Minutes from the Meeting on 23rd September 2015 **(Pages 1 - 8)**
4. Current DfE Consultations/Changes on School Funding 2016/17 **(Pages 9 - 10)**
5. Cambridge Education centrally retained/school improvement under spend (issue from 23/09 meeting) **(Pages 11 - 16)**
6. 2016/17 Budget Timetable **(Pages 17 - 18)**
7. Cambridge Education
8. Academies Update
9. 2015/16 Forward Agenda Plan and Key Decisions Log **(Pages 19 - 28)**
10. After main meeting - Feedback on Cost of Provision Review

SLOUGH SCHOOLS FORUM

SCHOOLS GROUP:

Emma Slaughter, Maggie Waller (Chair), John Constable (Vice-Chair), Virginia Barrett, Gillian Coffey, Philip Gregory, Kathleen Higgins, Helen Huntley, Paul McAteer, Navroop Mehat, Angela Mellish, Carole Pearce, Debbie Richards, Jo Rockall, Hardip Singh, Kate Webb, Nicky Willis and Sally Eaton

OBSERVERS: Eddie Neighbour

ATTENDEES:

LOCAL EDUCATION AUTHORITY: Coral Miller, Nandita Sirker, Paul Wilson, Krutika Pau, Joanne Cooke

CAMBRIDGE EDUCATION: Robin Crofts, Rachel Cartwright

DATE & TIME: WEDNESDAY, 23RD SEPTEMBER, 2015 AT 8.00 AM
BEECHWOOD RESEARCH AND CONFERENCE CENTRE, LONG
READINGS LANE, SLOUGH, BERKSHIRE, SL2 1QE

AGENDA

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420. Apologies

Apologies were received from Navroop Mehat, Paul Wilson and Hardip Singh.

Sarah Forsyth, Nigel Bass and Dawn Bailey were welcomed to the meeting as observers.

The Chair thanked Joanne Cooke for her support as temporary clerk and welcomed Carol Pearce back to the Forum.

421. Declarations of Interest

There were no declarations of interest.

422. Minutes of the Meeting held on 6 May 2015

Jo Matthews has produced a report on SEBDOS funding which will be circulated at a future meeting.

The Cost of Provision Review is in its final stages. Members noted that the Schools Forum on 6th October 2015 has been extended to allow for feedback.

The minutes were approved.

423 Update from the Director of Children's Services

Krutika Pau updated the group on recent developments regarding Education and Children's Services. Slough Children's Services Trust (SCST) have entered into a contract for the provision of children's early help and social care functions along with specific special educational needs services which will now be delivered by the Trust. This follows the issuing of a Direction by the Secretary of State which gives effect to this new operating model for children's services in Slough. Earlier in the year Nicola Clemo was appointed as Chief Executive for the Trust, Eleanor Brazil as the Commissioner and Elaine Simpson as Chair of the Trust.

The Trust will go live on 1st October. Following Cabinet and full Council, all plans were agreed. All the provision of Children's Social Services will be under the Trust but SBC retains the statutory duty. 34 KPIs have been devised and meetings will take place between SBC and SCST on a regular basis to monitor progress. SCST will take over Children's Social Care and SEN Assessment process. Some of this is currently tied up in the Cambridge Education Contract and SBC is working through what this will mean. SBC is not extending the Cambridge Education contract after 30th September 2016. Over the next twelve months SBC, SCST and Cambridge will be meeting to discuss how to complete the transition in the most effective manner.

A Change Programme Board chaired by the Director of Children's Services has been set up. There are three areas that require detailed work: Early Years, SEN and School Improvement and subgroups have been set up to ascertain where things currently stand and what needs to be achieved. Schools will be encouraged to actively participate in the sub groups. The School Improvement sub group would ideally be run by Headteachers.

The improvement of Children's Services will continue but SBC will still have the right to intervene over quality and care and reports to Ministers.

Eleanor Brazil's role will continue for a while as Chair of the Quality and Improvement Board once the SCST has gone live, although responsibilities and accountability will change over the forthcoming months.

John Constable asked who the SCST reports to. Krutika Pau explained that the Chair of the Trust, Elaine Simpson is accountable to the Secretary of State but the responsibility of Children's Social Care still lies with SBC. Progress and accountability will be discussed at regular meetings and SBC can raise concerns with the Secretary of State.

Helen Huntley said that it is important to get the SEN sub group right as it has important financial implications. Krutika Pau said that schools will be represented at all three sub groups.

Nicky Willis explained that, as Head of Primary Heads Association, there is an issue with attendance as there are already many meetings and commitments for Headteachers.

Robin Crofts said there would be an onus on the SCST to attend the Schools Forum. Maggie Waller suggested adding the SCST attendance as a standing item on the agenda. Krutika Pau suggested arranging a meeting with Maggie Waller, herself and Nicola Clemo to discuss School Forum attendance.

Krutika Pau will send a letter out to all School Heads explaining the work of the SCST. with attendance as there are already many meetings and commitments for Headteachers.

424. 14/15 Early Years Block carry forward

Schools Forum noted that the Early Years DSG is currently forecast to be under-spent by £1,492,487. Robin Crofts was seeking agreement from Schools Forum to carry forward this funding for two year olds in order to fulfil statutory responsibilities. The plan is to develop another 200 places to meet the 1000 place target.

Rachel Cartwright gave further detail of how the funding would support adding capacity, driving take up and working with families.

It was emphasised that quality of places is key.

Schools Forum approved the proposed carry forward to ensure compliance with statutory duties through the spending outlined in Appendix A of the report.

425. SEN Early Years inclusion fund

Nandita Sirker explained that children are coming into early years provision with significant SEN requirements and with no previous interaction with statutory services to meet their needs. The paper provided to Schools Forum had been discussed with nursery Headteachers and Cambridge Education and is setting the framework to enable statutory assessment to be initiated and to provide greater clarity. The framework will be trialled and reviewed and the Early Years Task Group will review this after six months.

426. Centrally retained budgets 2014-15 Out-turn

Coral Miller presented the report outlining the underspend in centrally retained budgets for SBC and Cambridge Education budgets (appendices to report).

Schools Forum agreed that the 14-15 underspend of £60,010 in the Schools Block be carried forward into the Growth Fund in order to reduce the 16-17 budget top slice for growth.

Schools Forum agreed that the Early Years block underspend 2014-15 of £6,597 should remain within Early Years.

Schools Forum noted that the High Needs Block underspend will be used to fund expected growth in High Needs places and top ups in 2016-17 plus any outstanding prior commitments.

For Cambridge Education underspend it was agreed that proposals would be brought to Schools Forum at the next meeting.

It was noted that the Early Years element had already been agreed in item 4 of the agenda (above).

427. School improvement underspend

The report (see minutes of meeting on 6th May) identified savings of £308k in the centrally-retained budgets from School Improvement in 2015-16 and a range of options was presented to Schools Forum for the use of this funding.

It was confirmed that any Schools Forum decision would be for one year only.

The LA was seeking Schools' Forum permission to use £200k to contribute to the Council's funding of the schools' PFI scheme and a further £35,000 to support Our Lady of Peace Infant and Nursery School and Our Lady of Peace Junior School in amalgamating to establish an all-through primary school.

Alternative options were included in the report: Recruitment and Retention and support for the High Needs Block.

It was clarified that the alternative option regarding Recruitment and Retention was not a proposal from the Slough Learning Partnership but written by the Vice Chair following meetings of a representative group of Headteachers from both phases. John Constable indicated that the proposal identified a number of areas of focus including marketing and recruitment and that these could be funded in whole or part. He referred to the recruitment approach taken by Krutika Pau and indicated that there could be joint action across the two areas. Krutika indicated that what had worked in Social Care was having a person in post dedicated to recruitment.

There was some discussion about the PFI proposal. Helen Huntley asked whether there was any further update from the work arising out of the DfE pilot on potential savings in PFI and it was noted that no further updates had been provided.

Jo Rockall stated that agreeing to the PFI proposal could only be a one-off and would not solve the problem and would set a precedent.

Maggie Waller stated that, whilst she had had some sympathy for the PFI request there were now clear pressures on direct provision in the High Needs Block.

Robin Crofts confirmed that High Needs is a pressure due to growth: 96 more children have SEN. The LA is seeking to balance this.

John Constable stated that School Improvement funding should be spent on school improvement priorities and there was pressure on schools especially around High

Needs and recruitment.

Krutika Pau stated that although PFI was capital it was School Improvement.

It was noted that the Our Lady of Peace proposal was a one-off.

Schools Forum did not agree to support the use of £200,000 of the School Improvement savings to contribute to the Council's funding of its contribution to the schools' PFI scheme.

It was agreed that, following the allocations above, the remaining balance of the underspend would be considered at the next meeting alongside the Cambridge Education underspend (see agenda item 6 above).

After further discussion the following were agreed:

Schools Forum agreed to allocate £35,000 of these savings to support Our Lady of Peace Infant and Nursery School and Our Lady of Peace Junior School in amalgamating to establish an all-through primary school.

Schools Forum agreed to allocate an initial £70,000 to support the Headteachers' collaborative request regarding Recruitment and Retention.

There was some discussion about who the funding would be allocated to in order to take this forward. John Constable agreed to bring a short outline of how the £70k could be allocated back to the October Forum meeting.

Schools Forum did not agree to support the use of £200,000 of the School Improvement savings to contribute to the Council's funding of its contribution to the schools' PFI scheme.

It was agreed that, following the allocations above, the remaining balance of the underspend would be considered at the next meeting alongside the Cambridge Education underspend discussed in the previous agenda item.

428. Schools Forum Self Assessment Review and Updated Constitution report

The Chair went through the report regarding the self-assessment review of the Schools Forum; the Constitution updated in line with all DfE recent legislation and guidance and changes to membership.

Members of the Forum supported the suggestions for improving practice, as outlined in the self-assessment review (Appendix A), including timely circulation of papers and a brief written report being compiled after each meeting and circulated to schools.

Schools Forum approved the updated Constitution (Appendix B) and commended this to the LA for approval. Sarah Forsyth agreed to take this forward.

Schools Forum noted the changes to membership as outlined in the report. John Constable has written to academy proprietors regarding filling the three vacancies for academy members.

Nicky Willis asked how often the balance of academy members was reviewed and Maggie Waller explained that this was done after each October census and in between when there had been a number of academy conversions.

429. Review of Scheme for Financing Schools Consultation proposal

Coral Miller presented a report outlining three proposed changes to the Scheme for Financing Schools and the result of the consultation with schools on this.

Schools Forum agreed two amendments to the Scheme for Financing Schools:

Schools should make a register of business and other interests publicly available e.g. on a publicly accessible website (2.9 of Scheme)

New wording to clarify borrowing by schools, for example, in relation to financial leases (3.6 of Scheme)

Schools Forum requested that the wording of the proposed change regarding the revenue Balance Control Mechanism be clarified and brought to the next meeting, showing the original wording and the proposed new wording of the relevant section of the Scheme (4.2 of Scheme).

430. 5-16 Formula Timetable

Schools Forum noted the timetable setting out the key dates which underpin the planning and consultation process for the 5 – 16 formula / 2016/17 budget, including the timescales for the Cost of Provision Review report commissioned by the LA in partnership with Schools Forum.

The dates for the LA consultation with all schools during November, prior to Schools Forum in December, were noted.

It was noted that the Task Group dates were being re-scheduled and that this timetable would be reviewed and brought to the October meeting of the Forum.

431. Cambridge Education

Robin Crofts reported that Cambridge Education was in the third and final year of the contract.

He said that Cambridge is strengthening and integrating business support areas from October.

He also reported on attainment. Early Years Foundation stage is up by 8% which is significant progress; there were improvements in phonics at Key Stage 1; a slight dip at Key Stage 2; a slight dip in GCSEs and substantial success at A Level. Attendance figures are improving but persistent absence was slightly up. Exclusions are still low and compare well with other LAs.

432. Academies update

Robin Crofts reported that there are no impending academy conversions at present.

Eden Girls School (free school) is now open but with no permanent site.

Robin had prepared a map of Slough Academies / Trusts which Joanne Cooke will circulate to the Schools Forum.

433. Schools Forum Forward Agenda Plan

The Schools Forum Forward Agenda Plan was noted.

434. Key Decisions Log

The Key Decisions Log had been circulated to the group for information.

435. Dates and venues of next year's meetings

The dates and venues for forthcoming meetings were issued for information.

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SLOUGH SCHOOLS' FORUM
6th October 2015

Schools and Early year Finance regulations 2015
(Directorate of Wellbeing)

1 PURPOSE OF REPORT

- 1.1.1 To inform the Schools' Forum that a consultation on the School and Early years finance regulations 2015 is being conducted by the Department for Education. 6 recommendations, only 4 are applicable to Schools. No.1 is to confirm that 2 year olds will be funded on Participation rather than place funding as per the 3 & 4 year old funding. 2. Allow schools to merge without the Local Authority (LA) making a request and 3. To allows any surplus budget from the school that is closing to be transferred to the new school. 4. To allow LA to pay expenditure in respect of pupils at Special academies to bring the regulation in line with current practices (Top up funding).
- 1.1.2 The two that is not relevant are 5. The ability to carry forward unspent falling rolls fund, and 6. Expenditure a LA can incur from their non-schools education budget (spend on children over 19) i.e. additional education and training for children, young people and adults see page 10 of the consultation paper.

2 RECOMMENDATIONS

- 2.1 The LA will respond and other interested parties can also respond as required. Consultation date ends on 13th November 2015 as this paper is more about technical adjustments rather than any major changes, it does not require a joint response. Consultancy paper with major changes in the future may require a joint approach.

3 REASONS FOR RECOMMENDATIONS

- 3.1 To provide the government consultation review with as many different opinions from as many different prospective as possible.

4 ALTERNATIVE OPTIONS CONSIDERED

- 4.1 N/A.

5 SUPPORTING INFORMATION

- 5.1 [See Link](#)

6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Solicitor

6.1 Not applicable.

Section 151 Officer – Strategic Director of Resources

6.2 Not applicable.

Access Implications

6.3 There are no access implications.

7 CONSULTATION

Principal Groups Consulted

7.1 None.

Method of Consultation

7.2 Not applicable.

Representations Received

7.3 Not applicable.

Background Papers

None

Contact for further information

Coral Miller (Interim Principal Accountant, ECS)
(01753 477209)
coral.miller@slough.gov.uk

SLOUGH SCHOOLS' FORUM
6th October 2015

School Improvement Savings suggested allocation 2015-16
(Directorate of Wellbeing)

1 PURPOSE OF PAPER

- 1.1 To update Schools' Forum following discussion at Schools' Forum on 23rd September 2015 regarding the underspend of £308k that was identified in the centrally-retained budgets from School Improvement in 2015-16.
- 1.2 To ask Schools' Forum for approval to use £20,000 from a further £210,000 of Cambridge Education School Improvement DSG underspend for a bespoke piece of School Improvement work as outlined below.

2 DETAIL

- 2.1 On 23rd September, a paper was presented to Schools' Forum asking for approval of the following amounts from the School Improvement DSG underspend of £308,000:
 - 2.1.1 £200,000 to contribute to the Council's funding of the schools' PFI scheme – not approved
 - 2.1.2 £35,000 to support Our Lady of Peace Junior and Infant schools in a proposed amalgamation – approved
 - 2.1.3 £300,000 for teacher recruitment and retention - £70,000 approved to commence research work around the scale and scope of the teacher recruitment challenges across Slough.
- 2.2 Further discussion and decision on remaining underspend of £203,000 to be deferred to the Schools' Forum meeting on 9th December 2015.
- 2.3 The Cambridge Education education services contract with SBC will finish on 30th September 2016. The local authority is now planning on how best to provide the most appropriate and best value for money school improvement service from 1st October 2016.
- 2.4 As part of this, Cambridge Education has identified a further saving of £210,000 from its centrally-retained School Improvement DSG. The local authority is seeking approval of the following:
 - 2.4.1 Funding of £20,000 from the £210,000 to allow work to take place with Slough schools to develop a fully detailed report on future requirements, options and recommendations by December 2015 with a view to tendering for the service early in 2016.
 - 2.4.2 The £20,000 would be used to procure an expert, independent school improvement resource to produce a detailed report to be prepared and delivered to the Interim Director of Children's Services by 18th December 2015. This report will include:
 - i. A range of options for the most effective and best value for money school improvement service
 - ii. A recommendation of a preferred option for Slough's schools
 - iii. A full specification of the required School Improvement service that will be used as part of a wider procurement/tendering exercise, if appropriate

The resource will be expected to work closely with a range of primary, secondary and SEN headteachers to ensure their requirements are considered and met and that it fulfils SBC requirements and statutory responsibilities

- 2.4.3 Appendix A shows a draft outline of the range of School Improvement provision likely to be needed from Oct 1st 2016. Schools will be involved in helping to further refine the scope by Dec 2015.

Contact for further information

Paul Wilson (Interim Consultant – Commissioning, Transformation and Contract Management)
(01753 474037)
paul.wilson@slough.gov.uk

Appendix A – draft scope for School Improvement Services at Slough Borough Council

Requirements

Fulfil the statutory requirements related to school improvement, standards, curriculum, schools causing concern and comply with the Slough School Improvement Strategy, including to:

- promote the educational achievement of looked after children
- promote the educational achievement of children with special educational needs and disability, free school meals and ethnic minorities;
- promote the educational achievement and progress of all pupils.

Curriculum

- Direct, monitor and challenge governing bodies and head teachers of maintained schools to exercise their functions with a view to ensuring that the National Curriculum and the assessment arrangements specified in the National Curriculum, are implemented;
- direct, monitor and challenge governing bodies and head teachers to exercise their curriculum functions to satisfy statutory requirements - balanced and broadly based curriculum;
- direct, monitor and challenge governing bodies or head teachers to have regard to any guidance issued by the Secretary of State about the curriculum;
- direct, monitor and challenge governing bodies or head teachers to have regard to any guidance relating to entitlement areas for pupils at key stage 4 (arts, humanities, DT, modern foreign languages) which is issued by the Secretary of State;
- establish a permanent body called a standing advisory council on religious education (SACRE) who must consider and approve applications from schools to modify the type of collective worship provided to reflect the backgrounds and traditions of the school community;
- to secure due provision of religious education to enable all registered pupils attending a maintained school to take part in a daily act of collective worship;
- have regard to statutory guidance on sex education issued by the Secretary of State when exercising any function that may affect the provision of sex education in maintained schools;
- oversee the arrangements for the music service which is delivered by a local school.

Pupil Referral Units (maintained)

- to recommend to the LA a curriculum policy for maintained PRU(s);
- support the development of a curriculum that is balanced and broadly based and ensure this is kept under review;
- recommend to the LA the establishment of management committees including the appointment of first members for maintained PRUs.

Staffing

- monitor and challenge head teachers to ensure that registered teachers in maintained schools complete formal induction periods and that maintained schools do not employ a person as a teacher unless they have satisfactorily completed their induction period;

- make recommendations to the LA in relation to the appointment, management and dismissal of school staff;
- direct, monitor and challenge schools in Slough to keep a register or single central record of the recruitment and vetting checks carried out on staff;
- provide the LA with any information necessary for school workforce training as requested by the Secretary of State;
- advise the LA on determining teachers' pay where teachers are unattached;
- draft for LA approval a written performance management policy for unattached teachers; prior to the policy being established or revised, there must be consultation with all unattached teachers and the recognised unions; to recommend to the LA the appointment of a reviewer for unattached teachers;
- direct, monitor and challenge maintained and non maintained special schools on the requirement to check that their teachers have Qualified Teacher Status or fall within the special categories outlined in the regulations;
- have in place strategies to make sure that school teachers in maintained schools are qualified.

Assessment/Moderation

- Key Stage 1: to make provision for moderating teacher assessments in respect of maintained schools in relation to at least 25% of all relevant schools;
- Key Stage 1: to collect teacher assessment information from maintained schools, quality assure it and submit it to the Department for Education;
- Key Stage 1: to offer schools training and advice on all aspects of assessment at Key Stage 1 and ensure they have an electronic system to submit Key Stage 1 data;
- Key Stage 1: to make sure schools are aware of the need to store Key Stage 1 task and test materials responsibly;
- Key Stage 1: to monitor at least 10% of relevant schools to ensure the Year 1 phonics screening check is being administered correctly;
- Key Stage 1: to visit at least 10% of relevant schools before, during and / or after the phonics screening check, and submit information / data to the DfE;
- Key Stage 2: to visit 10% of schools administering National Curriculum Tests for monitoring purposes.

Complaints

- draft responses to complaints about the curriculum in maintained schools for LA approval;
- provide to the LA information relevant to an Ofsted investigation of a parental complaint about a school maintained by the LA where this is required by the Chief Inspector;
- make arrangements on behalf of the LA for a meeting for parents to be held if requested by the Chief Inspector where the school does not have a delegated budget;
- on behalf of the LA, provide a copy of the Chief Inspector's report to parents where the school does not have a delegated budget.

Intervention

- if after an inspection the Chief Inspector considers a school to require special measures or significant improvement, to consider what action to take in light of the report and prepare a written statement of action for approval by the LA prior to sending a copy to the Chief Inspector, and in the case of a voluntary aided school, the person who appoints the foundation governors and the appropriate appointing authority;

- seek agreement from the LA where a Warning Notice needs to be issued to a school; to prepare the Warning Notice on behalf of the LA in accordance with statutory requirements;
- seek agreement from the LA where it is recommended that a school eligible for intervention (other than where a warning notice has been given) should enter in to 'arrangements' such as a collaboration/federation, including consulting the Governing Body of the school and, in the case of foundation or voluntary schools, the appropriate diocesan or appointing authority.;
- seek agreement from the LA where the appointment of additional governors is necessary for a school eligible for intervention;
- seek agreement from the LA where it is necessary to put in place an Interim Executive Board (IEB) in a school eligible for intervention, to prepare the application to the Secretary of State for consent and consult the Governing Body and in the case of foundation or voluntary schools, the appropriate diocesan or appointing authority;
- seek agreement from the LA where it is necessary to give notice to a Governing Body of a school eligible for intervention that it is suspending its right to a delegated budget;
- on behalf of the LA, to comply with any direction from the Secretary of State to give a Warning Notice to a Governing Body.

Participation

- promote the effective participation in education or training of young people in Slough to 18 (or 25 for those with SEN, learning difficulties or disabilities);
- encourage education and training for persons over compulsory school age.

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5- 16 Formula Timetable

The table below sets out the key dates which underpin the planning and consultation process for the 5 – 16 formula / 2016/17 budget. The table includes the timescales for the Cost of Provision Review report commissioned by the LA in partnership with Schools Forum.

Please note the provisional dates for the LA consultation with schools during November, prior to Schools Forum in December.

It should also be noted that the government's Comprehensive Spending Review date in November could change.

5- 16 Formula Timetable	
6th October 2015	Schools Forum meeting
6th October 2015	Following Schools Forum, presentation by Paul Scaife (Tribal) with key findings from Cost of Provision Review
End October 2015	Final Cost of Provision Review report provided
31st October 2015	Draft formula information / factors submitted to DfE by LA
4th to 27th November 2015 (provisional)	Provisional date for LA Consultation with all schools on any proposed changes to the formula and the cash values of factors (subject to change dependent on e.g. DfE announcements)
3rd November 2015 (tbc)	Schools Forum Task Group meeting
25th November 2015	Comprehensive Spending Review
9th December 2015	Schools Forum meeting
Early January 2016	LA submits final budget information to DfE

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Slough Schools' Forum – 2015-16 Forward Agenda Plan

Tuesday 6th October 2015

(Longer meeting (8.00 for 8.15 to 10.30) to allow for separate item after main meeting for feedback on Cost of Provision Review)

No.	Description	Lead
1.	Current DFE Consultations\changes on the School funding 2016/17	Coral Miller
2.	2016/17 budget timetable	Maggie Waller
3.	Cambridge Education centrally retained / school improvement underspend (issue from 23/9 meeting)	Paul Wilson / Robin Crofts
4.	Cambridge Education	Robin Crofts
5.	Academies update	Robin Crofts
6.	2015-16 Forward Agenda Plan and Key Decisions Log	Maggie Waller
<i>After main meeting</i>	<i>Feedback on Cost of Provision Review</i>	<i>Paul Scaife, Tribal</i>

Wednesday 9th December 2015

No.	Description	Lead
1.	Results of the Consultation – Scheme for financing schools update for approval and adjustment if required. (Schools members only)	Coral Miller
2.	Fair Funding Formula review for 2016/17 / Result of School formula consultation.	Coral Miller
3.	2016-17 Budget Timetable.	Coral Miller
4.	Growth Fund Update 2015-16 estimated requirement for 16-17.	Coral Miller and/or Tony Madden
5.	Centrally retained items Schools Block approval	Coral Miller
6.	De- delegated items <ul style="list-style-type: none"> • Trade union • Behavioural support with supporting paper from SEBD Outreach Service (SEBDOS) • Licences / subscriptions? 	Service providers / Coral Miller
7.	Cambridge Education	Robin Crofts
8.	Academies update	Robin Crofts
9.	2015-16 Forward Agenda Plan and Key Decisions Log	Maggie Waller

Tuesday 12th January 2016

No.	Description	Lead
1.	Early Years Formula Review / changes for 2016/17	Coral Miller
2.	Draft version of the School block budgets 2016-17 for information with a comparison with 2015-16 budgets includes the amounts being transferred to the EFA.	Coral Miller
3.	Split sites criteria Policy in School block	Coral Miller
4.	Falling rolls criteria Policy in School block	Coral Miller
5.	Confirmation of the DSG allocation for 2016-17 <ul style="list-style-type: none"> • School block. • High needs. • Early years. 	Coral Miller
7.	Cambridge Education	Robin Crofts

8.	Academies update	Robin Crofts
9.	2015-16 Forward Agenda Plan and Key Decisions Log	Maggie Waller

Tuesday 8th March 2016

No.	Description	Lead
1.	Confirmation on when the indicative budgets will be adjusted to the final budgets where applicable 2016-17.	Coral Miller
2.	Seek approval of any outstanding Early years Centrally retained items Centrally retained items Early Years approval <ul style="list-style-type: none"> • SBC • CE 	Coral Miller Coral Miller Robin Crofts
3.	Confirm High Needs places for 2016-17 Academic year, with a report on any rejected and approved business cases for additional places.	Paul Wilson
4.	Annual consultation on the 2016-17 High Needs budget.	Coral Miller /maybe Trust
5.	Centrally retained items High needs block for consultation <ul style="list-style-type: none"> • SBC • CE 	Coral Miller\maybe Trust - Robin Crofts
6.	Cambridge Education	Robin Crofts
7.	Academies update	Robin Crofts
8.	2015-16 Forward Agenda Plan and Key Decisions Log	Maggie Waller

Wednesday 11th May 2016

	To be confirmed nearer the time	
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Wednesday 6th July 2016

No.	Description	Lead
1.	14/15 Update on 2 year block funding spend and carry forward if required.	Robin Croft and Nandita Sirker
2.	Centrally retained Out-turn reports 2015-16 report. (HN,EY,SB). <ul style="list-style-type: none"> • SBC • CE 	Coral Miller Robin Crofts
3.	Review of Scheme for Financing Schools.	Coral Miller
4.	Cambridge Education	Robin Crofts
5.	Academies update	Robin Crofts
6.	2016-17 Forward Agenda Plan and Key Decisions Log	Maggie Waller
7.	Dates and venues of next year's meetings	Coral Miller and clerk

Proposed meeting frequency for academic year 2016/2017

October 2016
December 2016
January 2017
March 2017
May 2017
July 2017

Schools Forum Key Decisions Log September 2013 and ongoing V8 October 2015

Issue and Decision	Schools Forum date	Schools Forum agenda item no.	School Forum Minute
Chair and Vice-Chair			
Maggie Waller was elected Chair and John Constable Vice-Chair	11/09/13	1	241
School Balances			
It was agreed that if, at any time in the future, there is an option to claw back money from a school, this would come back to Schools Forum	11/09/13	6	245
New Schools and Early Years Finance Regulations - DfE Consultation			
It was agreed that a joint LA and Schools Forum response would be submitted to the DfE	11/09/13	7	246
Membership			
It was agreed that the Chair would write to all Academies with a recommendation to fill the primary academy member vacancy to provide a balance of primary and secondary representation i.e. 4 primary and 4 secondary members and to recommend: the appointment of Jon Reekie as primary representative; agreement to the appointment of Nicky Willis to the next vacancy; to seek any alternative nomination	11/09/13	8	247
It was agreed that the Chair would write to Chairs of Governors of maintained primary schools to seek nominations and Maggie Stacey would also raise this with primary Headteachers	11/09/13	8	247
Membership			
Hardip Singh, Khalsa Primary School was appointed as a Governor Primary Representative for Maintained Schools.	16/10/13	3	254
Julie O'Brien, Our Lady of Peace Junior School was endorsed as Primary Maintained School Headteachers' representative.			
DSG Centrally Retained Budgets			
Schools Forum agreed the need for a framework to be agreed for reporting to Schools Forum to enable any recommendations or decisions to be made regarding any relevant DSG centrally retained items. A process is to be built into the Work Programme.	16/10/13	6	257
High Needs Financial Sustainability Policy			
Schools Forum endorsed the High Needs Financial Sustainability Policy, subject to a timeframe being added in to the criteria. It was noted that an annual report on the policy's operation should be provided for Schools Forum.	16/10/13	7	258
Carbon Reduction			
Schools Forum approved payment of £114,168.94 for the Carbon Reduction Commitment for 2012-13 via the potential in year DSG underspend for 2013-14.	16/10/13	8	259
Membership			
Debbie Richards was welcomed as the new member representing maintained special schools.	15/11/13	3	263
Jon Reekie was welcomed as academy primary representative and Nicky Willis as reserve for next relevant academy vacancy.	15/11/13	3	265
Repayment			
It was noted that St Joseph's has now repaid £400,000 to the Dedicated Schools Grant (DSG)	15/11/13	3	265
Review of Accountability for Central Budgets			
The process for Schools Forum scrutiny and review of expenditure in centrally retained budgets was agreed: a report will be brought in July each year with the out turn figures and a brief explanation of spend and this will inform the Schools Forum decisions about the following year's budgets.	15/11/13	7	269
Free Schools			
Schools Forum agreed that the £30,000 agreed to be allocated at the July 2012 meeting to support the development of secondary school free school applications now be allocated equally to The SASH School, Lynch Hill and Khalsa. It was noted that this was honouring an historical decision and did not set a precedent.	15/11/13	11	273
Membership			
It was recommended that when the January review of membership is done, Helen Huntley be recommended to the Academies as a nomination for PRU / special school representation.	11/12/13	3	276
Nicky Willis was approved as substitute for Gillian Coffey.	11/12/13	3	276

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Split Site Factor			
The Split Site Factor was agreed at a value of £34,300.	11/12/13	5	278
Half Year DSG Forecast			
Schools Forum agreed that from the forecasted underspend of £871,000, £500,000 be allocated to 14/15 budgets (£400,000 to the Schools Block and £100,000 for the High Needs block).£300,000 from last year's unspent central DSG agreed to be added to the Schools Block for 14/15. Schools Forum also agreed that the previously reported Contingency figure of £708,293 from 2012-13 should be split: £567,293 to the schools block and £141,000 to the high needs block.	11/12/13	6	279
Centrally Retained DSG			
Schools Forum agreed centrally retained budgets for 2014/15 but with some items requiring further clarification. A full list will be included in this log after the January meeting (included below - February 2014).	11/12/13	8	281
De-delegated Budgets: Behaviour Support Service and Trades Union			
The primary and secondary maintained school representatives present at the meeting voted to de-delegate both the Trades Union and Behaviour Support Services funding.	11/12/13	9	282
2014-15 Budget Process Update			
Noted that Mobility Factor had been removed as agreed previously and funding has been added to social deprivation.			
Schools Forum agreed to endorse the recommendation regarding the unit values for the formula factors for 2014/15, noting that this moved the primary: secondary ratio to 1: 1.38 but registering concern about the impact.	15/01/14	4	291
Schools Forum noted that the following amounts have been added to the 2014-15 Schools Block from previous years' underspends: £567,293 from the 2012-13 unspent contingency; £300,000 from the remaining 2012-13 DSG underspend and £400,000 from the estimated 2013-14 underspend.	15/01/14	4	291
Growth Fund			
Schools Forum agreed to accept the recommendation to increase the Growth Fund by £1.2 million to £1.5 million for 2014/15 to enable funding to be provided for agreed permanent expansions after the first year. (Note: currently the Growth Fund criteria only allows support for agreed bulge classes and the first year of an agreed permanent expansion.)	15/01/14	5	292
2014-15 DSG Blocks (Schools Block)			
Schools Forum noted that £28,000 previously held to fund a KS3 Coordinator has been returned to schools' budgets; it was agreed that the £30,000 for Broadband maintenance be held for 2014/15 and included in the Cambridge Education Review of centrally held expenditure.	15/01/14	6	293
Schools Forum noted the estimated Schools Block but subject to clarification of the funding from the Council relating to the PFI factor being confirmed. The Chair is to request clarification from the Council of the PFI figures implicit in the estimated Schools' Block figures and confirmation regarding the Council's contribution to the 'affordability gap'.	15/01/14	6	293
2014-15 DSG Blocks (High Needs Block)			
Schools Forum noted a verbal update that the PFI figure in the report was updated to £309,000, having been £29,542 in the published papers.	15/01/14	7	294
Schools Forum noted the estimated High Needs Block but subject to clarification of the overall funding from the Council relating to the PFI factor being confirmed. The Chair is to request clarification and confirmation from the Council regarding the Council's contribution to the 'affordability gap'.	15/01/14	7	294
2014-15 DSG Blocks (Early Years Block)			
Schools Forum noted the estimated Early Years Block for 2014-15 and agreed the carry forward into 2014/15 for two year old funding. Schools Forum agreed two central expenditure items:£41,070 for Behaviour Support and £1,428 for Trades Union duties.	15/01/14	8	295
DSG Centrally Held Budgets 2014-15 - starting position			
Update to this log bringing together all centrally retained budgets agreed by Schools Forum over December 2013 and January 2014 meetings			
High Needs Block	£		
Support for Inclusion			
F406 Inclusion Management	103600		

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F166 Hard to Place Protocol	267000		
F430 Vulnerable Children	61700		
F417 Vulnerable Children	251770		
F191 Early Years Inclusion	70000		
F321 Roma Community Project	15200		
F235 Traveller' Service (DSG)	27400		
SEN Support Services			
F406 Inclusion Management	6340		
F446 Educ Resource Services (former LACES)	106780		
F410 Autism	185730		
F417 Sensory Impairment	470000		
F460 SENASS	399300		
F461 Retained SENASS	182000		
SEN Transport			
F413 SEN Transport	40000		
EOTAS			
F418 Haybrook Provision (EOTAS)	130995		
Schools Block			
F169 Admissions (DSG)	178180		
F840 Schools Forum	53055		
E903 Schools Apportionment (AN)	149100		
F322 Extended Schools Sustainability	335285		
F333 Raising Standards	576176		
F348 Primary Strategy	26210		
F384 Gifted and Talented	31000		
F254 Infrastructure/Broadband Con	30000		
F260 Primary Strategy Central Coordinator	36300		
Early Years Block			
E901 Nursery Growth	159211		
Central Early Years Expenditure	132070		

Issue and Decision	Date	Agenda item no.	Minute
Budget Process			
It was noted that the formula recommended by the Forum in January 2014 had been ratified by the Chief Executive and Cabinet Member for Education and submitted to the DfE.	26/02/14	5	305
Membership			
It was agreed that: Schools Forum membership should be increased to 21. Academy proprietors be asked to elect an additional academy representative, giving 9 academy members in total Academy proprietors be asked to consider this being Helen Huntley to represent the PRU and special academies. Nicky Willis also takes up vacancy as previously agreed - see 15/11/2013 above.	19/03/14	11	320
Membership			
Academies had agreed that Helen Huntley should take up the vacant position so Helen was confirmed as an academy representative.	07/05/14	3	325
Academies had agreed that Jo Rockall, John Constable and Paul McAteer be asked if they are willing to serve a further term of office when theirs end in summer 2014. Agreed they will be asked formally if they wish to do so	07/05/14	3	325

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No nominations for a maintained school governor representative had been received. SASH asked to find a maintained school member.	07/05/14	3	325
PFI			
Schools Forum voted on how the £500,000 PFI funding being returned by the Council to the DSG should be distributed. The vote was 8 to 2 in favour of distributing the £500k to all schools via the 5 – 16 formula. This was therefore agreed.	07/05/14	4	326
Schools Forum supported the recommendation that the Council review the contract with the PFI contractor with a view to renegotiating and reducing the overall cost	07/05/14	4	326
Membership			
Following academy proprietors' approval, Jo Rockall, John Constable and Paul McAteer had all agreed to serve a further term of office.	02/07/14	3	335
Kathleen Higgins was welcomed as a new member having been appointed by SASH and SASH had also endorsed Mary Sparrow continuing as a member.	02/07/14	3	335
Carol Pearce will become a governor member representing maintained primary schools, from September 2014.	02/07/14	3	335
PFI			
Agreed that the £500,000 being returned to the DSG by the Council to reinstate its full contribution for 2013/14, be distributed on pupil numbers.	02/07/14	3	335
Schools Forum Constitution			
The updated Schools Forum Constitution was approved.	02/07/14	3	335
PFI			
Schools Forum noted an update on PFI and gave its support to the LA participating as a DfE pilot LA. In noting the position regarding the affordability gap, the Forum made clear that there were no assumptions about the sources of that funding - no assumptions about implications for the DSG.	02/07/14	4	336
Schools Outturn 2013-14 and 2014-15 Budget Plans			
It was agreed that the Chair and Vice Chair would write to the Secretary of State, DfE, EFA and local MP to raise concerns re dropping funding levels despite increasing pupil numbers, at a time when education funding is supposed to be 'ring-fenced'.	02/07/14	5	338
Schools Forum members agreed that the two phase groups would discuss asking academies to share information about balances in the interest of overall transparency as this data is currently only available for maintained schools. This has the support of Schools Forum academy members.	02/07/14	5	338
Central Outturn 2013 -14			
Agreed that business cases would be presented at the September meeting to enable decisions to be made about the use of underspend. Agreed that, if any of the underspend was later returned to school budgets, this should be distributed by pupil numbers.	02/07/14	6	339
Revised Growth Fund			
Schools Forum agreed that the underspend of £375,940 be carried forward into the Growth Fund for 2015/16.	02/07/14	7	340
Scheme for Financing Schools			
Schools Forum agreed to the amendments to the Scheme for Financing Schools as presented and to the updated Scheme for Financing Schools being put on the SBC website. .	02/07/14	10	342
Changes to Schools and Early Years Finance Regulations 2014			
A number of changes were noted including: Schools Forum is now required to discuss places being commissioned by the LA and others in special schools, resource units and AP as well as arrangements for paying top ups; funding for each Alternative Provision place will increase from £8,000 to £10,000 per annum. It was agreed that a brief response to the consultation would be sent voicing concern about the overall funding pressures on the DSG and the impact on these overall on schools' budgets.	17/09/14	5	353
Centrally Held DSG Underspend			
It was agreed that: £60,000 from 2013-14 DSG underspend be allocated to the Slough Learning Partnership to cover operating costs and contingency until the end of August 2015 and £100,000 be allocated to enable the Slough Learning Partnership to deliver a range of additional school improvement services during 2014-15. The proposals regarding allocation to the High Needs Block and Schools Block were deferred until the blocks are agreed at a future meeting.	17/09/14	6	354
PFI			
It was noted that SBC had been accepted as one of only 4 LAs taking part in the DfE pilot to identify potential savings in PFI contracts.	17/09/14	8	351
Schools Funding levels - letter to Secretary of State			

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Members noted a response from David Laws MP to the letter sent to the Secretary of State	12/11/14	3	361
St Joseph's update			
An update was provided on the Schools Forum 2012 grant from headroom to support St Joseph's finance and development plan and financial stability over 3 to 5 years. It was noted that the school had been able to return £400,000 in 2013 and has utilised the remaining funding as was originally intended.	12/11/14	3	361
Amendment to previous minutes			
It was noted that the reference in the previous minutes to the increase in value of an Alternative Provision place is an increase to 'base funding'.	12/11/14	3	361
Quarter 1 Budget Monitoring			
It was agreed that a review of the Balance Control Mechanism would take place when the Schools Forum considers the Scheme for Financing Schools for 15/16.	12/11/14	4	362
Budget process / formula			
Schools Forum agreed: the introduction of a 'reception uplift' in 2015/16; the introduction of capping at 3% in 2015/16 and that the existing formula factors should remain for 2015/16.	12/11/14	5	363
Growth Fund 2015/16			
Schools Forum agreed to create a Growth Fund for 2015/16. It was agreed that the fund should be based on full AWPU for the relevant part of the year for 2015/16.	10/12/14	6	374
Centrally Retained DSG Underspend			
The principle of distributing the final underspend by numbers on roll was re-affirmed.	10/12/14	7	375
De-delegated Budgets: SEBDOS (formerly known as the Behaviour Support Service) and Trades Union			
With regard to the budget for SEBDOS (previously known as Behaviour Support), the relevant maintained schools' members of the Schools Forum voted to approve de-delegation in both phases at the unit costs proposed. Decision regarding de-delegation of the Trades Union budget was deferred until January 2015.	10/12/14	8	376
Membership			
Maggie Stacey had stood down from Schools Forum and thanks was given for her long service and valuable contributions. Schools Forum also thanked Mary Sparrow, who is leaving Slough, for her valuable contributions to the Forum. It was agreed that academy proprietors be asked to fill the three academy member vacancies and Schools Forum suggested a primary member and two secondary members in order to maintain an appropriate phase balance. A replacement maintained secondary school member is also to be found.	10/12/14	9	377
Membership			
Angela Mellish (St Bernard's Grammar School) was welcomed to the Schools Forum as the new maintained secondary school member.	14/01/15	1	382
Minutes of previous meeting 10th December 2014			
It was reported that confirmation had been given by the LA (Joseph Holmes) that no monies would be top-sliced from the DSG in future without a request to Schools Forum and its subsequent approval.	14/01/15	3	384
It was noted that Louise Lund was no longer a member of Schools Forum as she is no longer in a PVI setting and therefore not eligible and that a replacement was being sought.	14/01/15	3	384
Centrally Retained DSG Underspend			
Schools Forum agreed that the £998k underspend be redistributed to schools but not that the pensions deficit owed be netted off; schools to be notified of their pensions liability and billed separately from any underspend payment.	14/01/15	5	386
Centrally Retained DSG 2015/16			
The centrally retained DSG 15/16 budget figure for Cambridge Education was agreed. Further detail is to be brought back to Schools Forum of the allocation of the individual strands of funding and the associated justification for spend. LA retained element: the bottom line figure of £241,034 was agreed. A report will be brought to the March Schools Forum of 14/15 anticipated spend and what the budgets are likely to be spent on in 2015/16. This will be a matter for final decision in March. The £241,034 to be held in reserve pending the further report in March.	14/01/15	6	387

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2015/16 Budget Process			
Schools Forum noted the 2015-16 formula factors and timetable (factors and budget pro-forma are predicated on the recommendations of the Schools Forum 5-16 formula Task and Finish group). To be submitted to the DfE following Council ratification.	14/01/15	7	388
2015-16 DSG Schools Block and de-delegation of Trade Union support budget			
Schools Forum noted the Schools Block budget for 2015-16. De-delegation of Trade Union support: the 3 maintained primary schools' members present voted unanimously in favour of de-delegation at the current unit cost. Both secondary maintained schools members present voted in favour of de-delegation at the current unit cost.	14/01/15	8	389
2015-16 DSG Blocks (High Needs Block)			
Schools Forum agreed to carry forward £600,000 from 2014/15.	14/01/15	9	390
Membership			
Sally Eaton attended the meeting as an observer, with a view to taking on the role of member representing the PVIs. Maggie Waller thanked Jean Cameron for her valuable contributions and support to both the Schools Forum and the Early Years Task and Finish Group over many years as this was her last meeting. A new member to represent Children's Centres is being sought (<i>since meeting advised: Emma Slaughter, Interim Head of Children's Centres</i>).	25/03/15	1	396
PFI			
It was noted that the £500,000 previously removed from the DSG in 2014/15 in respect of PFI had been returned and would be distributed to all schools and academies imminently. The £500,000 for 2015/16, removed in error, will also be returned.	25/03/15	3	398
Commissioning of Places in Special Settings			
It was noted that an annual review of places should take place (report to Schools Forum)	25/03/15	4	399
Early Years			
Schools Forum agreed the 2015/16 Early Years centrally held budgets and noted the summary of the Early Years block budget.2015/16 including forecast growth.	25/03/15	6	401
Membership			
John Constable is to write to academy proprietors regarding the three membership vacancies, following a review of the January 2015 census.	25/03/15	12	407
Membership			
New members, Emma Slaughter (new Children's Centres' member) and Sally Eaton (new PVI member), were welcomed to the meeting.	06/05/15	1	408
Schools Forum suggested Eddie Neighbour and Jo Matthews as potential members for academy proprietors to consider.	06/05/15	3	410
School Improvement Budget 2015-16 Update from Cambridge Education			
The revised funding for 15/16 was noted as £932,905 which is a reduction of £310k. It was agreed that Schools Forum, at the July meeting, will consider the business cases put forward and decide which of the the priorities identified will be funded from the £310k.	06/05/15	4	411
PFI 2015/16			
It was noted that the £500,000 (part of SBC's PFI contribution for 15/16) that was not added to the DSG in 15/16 and given to schools would be returned to schools. Appendix A noted that the £500k will be part of the future budgets whatever decisions are made. Beverley Pennekett (EFA) advised that once schools have their budgets they cannot be re-determined in-year and if such an adjustment is required in-year to the Schools Budget an application can be made to the Minister to dis-apply this regulation. It was agreed that a joint letter would go from the LA and the Schools Forum seeking to re-distribute this year and to distribute based on numbers on roll .	06/05/15	5	412
PFI School Improvement Savings			
Schools Forum was asked to consider using £200k of the savings identified in the centrally-retained budgets for School Improvement (minute 411 above) to contribute to SBC's funding of the School's PFI scheme in 2015-16. It was agreed that this proposal would come back to the Schools Forum meeting in July along with any other proposals (supported by a business case) for consideration and decision. Note the 2 PFI reports are both noted here as item 5 as one had been omitted from the agenda list.	06/05/15	5	413

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Growth Fund Out-Turn 2014 - 15			
Schools Forum agreed to carry forward an additional £88,000 to the Growth Fund for 2015 - 16. It was confirmed that the 2015 - 16 total Growth Fund was now approximately £1.25 million.	06/05/15	6	414
High Needs Block			
Schools Forum noted the detail of the High Needs Block centrally retained budgets for SBC and Cambridge Education, as set out in the two appendices to the report.	06/05/15	7	415
2014/15 Early Years Block Carry Forward			
Schools Forum noted that the Early Years DSG is currently forecast to be under-spent by £1,492,487 and approved the carry forward of this sum to ensure compliance with statutory duties through the spending outlined in Appendix A of the report.	23/09/15	4	424
Centrally Retained Budgets Out Turn			
Schools Forum agreed that the 14-15 underspend of £60,010 in the Schools Block be carried forward into the Growth Fund in order to reduce the 16-17 budget topslice for growth. Schools Forum agreed that the Early Years block underspend 2014-15 of £6,597 should remain within Early Years. Schools Forum noted that the High Needs Block underspend will be used to fund expected growth in High Needs places and top ups in 2016-17 plus any outstanding prior commitments. For Cambridge Education underspend it was agreed that proposals would be brought to Schools Forum at the next meeting. It was noted that the Early Years element had already been agreed in item 4 of the agenda (above).	23/09/15	6	426
School Improvement Underspend			
Schools Forum agreed to allocate £35,000 of these savings to support Our Lady of Peace Infant and Nursery School and Our Lady of Peace Junior School in amalgamating to establish an all-through primary school. Schools Forum agreed to allocate an initial £70,000 to support the Headteachers' collaborative request regarding Recruitment and Retention. Schools Forum did not agree to support the use of £200,000 of the School Improvement savings to contribute to the Council's funding of its contribution to the schools' PFI scheme. It was agreed that, following the allocations above, the remaining balance of the underspend would be considered at the next meeting alongside the Cambridge Education underspend (see agenda item 6 above).	23/09/15	7	427
Schools Forum Self Assessment Review and Updated Constitution			
Schools Forum supported the suggested changes in the self-assessment review (Appendix A). Schools Forum noted the updated Constitution (Appendix B) and commended this to the LA for approval.	23/09/15	8	428
Review of Scheme for Financing Schools			
Schools Forum agreed two amendments to the Scheme for Financing Schools: Schools should make a register of business and other interests publicly available e.g. on a publicly accessible website (2.9 of Scheme) New wording to clarify borrowing by schools, for example, in relation to financial leases (3.6 of Scheme) Schools Forum requested that the wording of the proposed change regarding the revenue Balance Control Mechanism be clarified and brought to the next meeting (4.2 of Scheme).	23/09/15	9	429

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